

**VIRGINIA ASSOCIATION OF HOUSING AND COMMUNITY DEVELOPMENT OFFICIALS  
(VAHCDO) AND  
NAN MCKAY AND ASSOCIATES, INC. INVITES YOU TO ATTEND THE  
HCV/PUBLIC HOUSING RENT CALCULATION TRAINING  
(w/ trainer Daryle Ensley)**

**October 10-12, 2023**

**TRAINING SITE:** **Online** – All registrants will receive an email from the NMA Webinar team 2-3 days before with a link to the Zoom course and the PDF file with course materials and instructions.

**SCHEDULE:**

8:00 a.m.	Registration
8:30 a.m.	Seminar begins
10:15 a.m.	Morning break
12 noon	Lunch, on your own
2:30 p.m.	Afternoon break
5:00 p.m.	Seminar ends

**REGISTRATION FEE:** **\$975.00** Seminar & Exam  
(10% discount for 5 or more staff) **\$825.00** Seminar Only

Please make checks payable to: VAHCDO, Attn: Lisa Artis, Post Office Box 797, Newport News, VA 23607. **Please submit registration** and payment no later than **September 20, 2023**. Registration fee includes training, instructional materials, workbook, **Certification Examination** and Certificate of Completion.

**THIS IS A GREAT CROSS TRAINING OPPORTUNITY!!!!**

**CONTACT:** Lisa Artis  
Telephone: 757-928-2658 Fax: 757-247-6535 Email: [lartis@nnrha.org](mailto:lartis@nnrha.org)  
**SPECIAL NOTE:** Please, no taping or video recording.

**SEMINAR INVOICE and REGISTRATION FORM**

**HCV/Public Housing Rent Calculation Training Online  
October 10-12, 2023**

Please complete this form and return with payment no later than **September 20, 2023**. Fax number 757-247-6535.

Payment Options	
Check and Mail to:	VAHCDO Attn: Lisa Artis P O Box 797 Newport News, VA 23607
Credit Card: Contact Lance Allen	<a href="mailto:lallen@stauntonrha.org">lallen@stauntonrha.org</a>
Online: Contact Lance Allen	<a href="mailto:lallen@stauntonrha.org">lallen@stauntonrha.org</a>

Please complete a separate form for each participant (PLEASE PRINT):

Name \_\_\_\_\_  
 Title \_\_\_\_\_  
 Organization \_\_\_\_\_  
 Street Address (No P.O. Boxes) \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Telephone Number \_\_\_\_\_ Fax \_\_\_\_\_  
 E-mail address \_\_\_\_\_

If you need a reasonable accommodation or require the features of a reasonable accommodation, please contact Lisa Artis at 757-928-2658 or [lartis@nnrha.org](mailto:lartis@nnrha.org)



**AGENDA**  
**HCV AND PUBLIC HOUSING RENT CALCULATION**  
**WEB TRAINING**

**DAY ONE**

- |       |                              |
|-------|------------------------------|
| 8:00  | Registration                 |
| 8:30  | Welcome and Introductions    |
| 8:45  | Learning Outcomes            |
|       | Overview of HUD-50058 Form   |
| 10:15 | Break                        |
| 10:30 | Annual Income                |
|       | ▪ Inclusions                 |
|       | ▪ Imputed Welfare Income     |
|       | ▪ Exclusions                 |
| 12:00 | Lunch (on your own)          |
| 1:00  | Annual Income (continued)    |
|       | ▪ Earned Income Disallowance |
| 2:30  | Break                        |
| 2:45  | Assets                       |
|       | ▪ Inclusions                 |
|       | ▪ Exclusions                 |
| 5:00  | End of Day One               |

**AGENDA**  
**HCV AND PUBLIC HOUSING RENT CALCULATION**  
**WEB TRAINING**

**DAY TWO**

- 8:00      **Assets** (continued)
- Market Value
  - Cash Value
  - Anticipated Income
- Adjusted Income Calculation**
- Dependent Allowance
  - Elderly/Disabled Allowance
  - Child Care Allowance
  - Disability Assistance Expenses
  - Medical Expenses
- 10:15      **Break**
- 10:30      **Verification**
- UIV/EIV
  - Verification Hierarchy
- TTP**
- 12:30      **Lunch** (on your own)
- 1:30        **Rent Calculation** (Public Housing only)
- Minimum Rent
  - Tenant Rent
  - Utility Reimbursement Payment
  - Flat Rent
  - Prorated Rent
- 2:30        **Break**
- 2:45        **Subsidy/Family Share Calculations** (HCV only)
- Minimum Rent
  - Payment Standard
  - Rent Calculation
  - Maximum Share
  - Prorated Rent
- 5:00        **End of Day Two**

AGENDA  
*HCV AND PUBLIC HOUSING RENT CALCULATION  
WEB TRAINING*

DAY THREE

- |       |                          |
|-------|--------------------------|
| 8:00  | Rent Calculation Quiz    |
| 9:00  | Case Studies             |
| 10:15 | Break                    |
| 10:30 | Case Studies (continued) |
| 11:30 | End of Seminar           |

Rent Calculation Certification Examinations Available Online