

VIRGINIA ASSOCIATION OF HOUSING AND COMMUNITY DEVELOPMENT OFFICIALS
(VAHCDO) AND
NAN MCKAY AND ASSOCIATES, INC. INVITES YOU TO ATTEND THE

Online Capital Fund Program Training Via Zoom
(w/ trainer John Murphy)

April 24-25, 2023

TRAINING SITE: Online – All registrants will receive an email from the NMA Webinar team 2-3 days before with a link to the Zoom course and the PDF file with course materials and instructions.

SCHEDULE:

8:00 a.m.	Seminar begins
10:15 a.m.	Morning break
12 noon	Lunch, on your own
2:30 p.m.	Afternoon break
5:00 p.m.	Seminar ends

REGISTRATION FEE: \$725 (Seminar Fee)
\$150 (Online Certification Exam) – Optional

~Register 4 or more participants and receive a 15% discount on your registration~

Please make checks payable to: VAHCDO, Attn: Lisa Artis, Post Office Box 797, Newport News, VA 23607. **Please submit registration** and payment no later than **April 7, 2023** Registration fee includes training, instructional materials, workbook and Certificate of Completion.

THIS IS A GREAT CROSS TRAINING OPPORTUNITY!!!!

CONTACT: Lisa Artis
Telephone: 757-928-2658 Fax: 757-247-6535 Email: lartis@nnrha.org
SPECIAL NOTE: Please, no taping or video recording.

SEMINAR REGISTRATION FORM

Online Capital Fund Program Training Via Zoom
April 24-25, 2023

Please complete this form and return with payment no later than **April 7, 2023**. Fax number 757-247-6535.

VAHCDO
Attention: Lisa Artis
Post Office Box 797 - Newport News, VA 23607

Please complete a separate form for each participant (PLEASE PRINT):

Name _____

Title _____

Organization _____

Street Address (No P.O. Boxes) _____

City _____ State _____ Zip Code _____

Telephone Number _____ Fax _____

E-mail address _____

Check One: Seminar Only _____ Seminar and Exam _____

If you need a reasonable accommodation or require the features of a reasonable accommodation, please contact Lisa Artis at 757-928-2658 or lartis@nnrha.org



AGENDA
CAPITAL FUND PROGRAM
WEB TRAINING

DAY ONE

- 8:00 Registration, Welcome & Introductions
Learning Outcomes
- 8:30 Chapter 1: Introduction to the Capital Fund Program
Background and Overview of Capital Fund Final Rule
- 9:45 Chapter 2: Eligible and Ineligible Costs and Activities
- 10:15 Break
- 10:30 Chapter 2: Eligible and Ineligible Costs and Activities (continued)
- 12:00 Lunch (on your own)
- 1:00 Chapter 2: Eligible and Ineligible Costs and Activities (continued)
- 2:00 Chapter 3: Capital Fund Planning and Submission Requirements
- 2:30 Break
- 2:45 Chapter 3: Capital Fund Planning and Submission Requirements
(continued)
- 4:00 Chapter 4: Physical Needs Assessment
- 5:00 End of Day One

AGENDA
CAPITAL FUND PROGRAM
WEB TRAINING

DAY TWO

- 8:00 Chapter 5: The Capital Fund Formula
- 9:45 Chapter 6: Development Requirements
- 10:15 Break
- 10:30 Chapter 6: Development Requirements (continued)
- 11:30 Chapter 7: PHAS and the Capital Fund Program
- 12:00 Lunch (on your own)
- 1:00 Chapter 7: PHAS and the Capital Fund Program (continued)
- 1:45 Chapter 8: Obligation, Expenditure and Procurement
- 2:30 Break
- 2:45 Chapter 8: Obligation, Expenditure and Procurement (continued)
- 3:00 Chapter 9: Demonstration Programs: RAD and MTW
- 3:45 Chapter 10: Compliance, Penalties and Sanctions
- 4:15 Chapter 11: Review Case Study Exercise
- 3:15 End of Seminar

Capital Fund Certification Exam Available Online